



**DAVID & JOAN TRAITTEL BLDG**  
**HOOVER INSTITUTION**  
 435 LASUEN MALL

**RATE SHEET**  
 University Departments & Schools  
 effective February 2019

<b>VENUE</b>	<b>DAY RATE 8am-5pm</b>	<b>EVENING 5-10pm</b>	<b>FULL DAY 8am-10pm</b>
<b>Hauck Auditorium</b> spacious, technology equipped lecture space	\$2,200	\$2,200	\$3,300
<b>Blount Hall</b> multipurpose/dining room, includes use of kitchen	\$2,200	\$2,200	\$3,300
<b>East Arcade</b> only as addition to Blount	\$300	\$300	\$450
<b>Pavilion</b> pre-function/reception space	\$1,200	\$1,200	\$1,800
<b>Fairweather Courtyard</b> casual outdoor event venue	\$1,000	\$1,000	\$1,500
<b>AUDIOVISUAL EQUIPMENT *</b>			
*Requires a media tech be hired from an approved vendor (Stanford Event Services, Stanford Video, etc.)			
<b>Hauck/Blount Sound &amp; Presentation</b> mics, lectern, projector/screen, recording	\$500		
<b>Hauck/Blount Video Streaming &amp; Recording</b> 4 built-in cameras, controller	\$500		
<b>Pavilion Sound &amp; Presentation</b> mics, iPad controller, LCD, music playback	\$300		
<b>Assisted Listening Devices</b> 25 receivers	\$100		
<b>FURNISHINGS</b>			
<b>Hauck Auditorium</b> 400 fixed theatre seats, ADA locations	included		
<b>Blount Hall</b> 440 dining chairs, 66" rounds, banquet tables, stage	included		
<b>Pavilion</b> loungue chairs, coffee & bar height tables	included		
<b>Fairweather Courtyard</b> patio furniture, café tables & chairs	included		
<b>FEES &amp; SURCHARGES</b>			
<b>Cleaning Fees</b> arranged by Hoover, direct billed to PTA on file	\$75-500/day		
<b>Hoover Facilities Staff</b> room logistics, building access, operation & lock-up	\$75/hr		
<b>Early Access &amp; Additional Hours</b> before 8am, past 10pm or beyond rental period	\$125/hr		
<b>Weekend Surcharge</b> events held on Saturday or Sunday	\$500/day		
<b>Cancellation Fee</b> 14 days or less	50% of room fee		